



A-1
9-24-13

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, August 27, 2013
4:00 – 5:30 p.m.

Parks and Recreation Conference Room
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Mr. Carter at 4:00 p.m.

Board Present: John Carter, Les Coyne, Joe Hoffmann, Jane St. John

Staff Present: Mick Renneisen, Judy Seigle, Jackie Braspenninx, Kim Ecenbarger, Jleigh Hockersmith, Greg Jacobs, Paula McDevitt, Leslie Brinson, Mick Renneisen, Dave Williams, Bev Johnson, Colleen Chestnut

- A-1. Approval of Minutes of July 30, 2013 Meeting
- A-2. Approval of Claims Submitted July 31 – August 26, 2013
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Hoffmann made a motion to approve the Consent Calendar as presented. Ms. St. John seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period

Ms. Leslie Wilson addressed the Board regarding concerns about safety at Winslow Sports Complex. She also introduced her husband, Paul Wilson and Bill Beggs. She stated that the Winslow Nets Project is a community group that is interested in improving safety at the ball park. She stated that on Mother's Day this year she was injured in the face while attending her son's baseball game at the sports complex. She was hit by a line-drive to the right side of her face. She feels very fortunate that she sustained no permanent injuries; however, she still experiences fear at the park, and especially fears for the safety of elderly. The group feels that families and friends that attend ball parks in this town feel they are in "stress mode" rather than enjoying the games. The layout of the park makes it hard to determine from which direction a ball might be coming, making it difficult to protect yourself. The group feels the nets at Winslow must be reinstalled. In doing her research, she learned that the park was initially designed with nets in place and the designer signed off on the design with the nets in place. She feels the community has been very lucky in that nobody has been seriously injured, but one day that luck will run out. The group of parents is interested in helping raise funds to ensure the nets are reinstalled. She feels like she has a responsibility to pursue this because of her own injury. She is seeking guidance from the Board and staff to help proceed with this project.

Mr. Wilson addressed the Board and stated that the original nets that were installed were made from cotton and easily deteriorated. New nets are constructed of propylene and are much sturdier and will last much longer. He feels the design of the park makes it impossible to watch balls that are coming from all directions behind you.

Mr. Beggs addressed the Board and stated that he supports the Parks and Recreation Department and the Winslow Sports Complex, however, he feels safety can be improved upon at the park and felt it was time to come forward and approach the Board for further action.

The Board stated that staff will research this issue and will get back to the group in the future.

B-2. Bravo Award – Kelly and Claresses Lara

Ms. Hockersmith addressed the Board and presented the August Bravo Award to Kelly and Claresses (CC) Lara. She stated that the Kelly and CC approached her in 2012 expressing an interest in coaching a 6U girls' softball team. At the time coaches were needed for the 10U group. After some encouragement and coaxing, they agreed to coach the 10U group. They brought excitement and energy to the field that rubbed off on the girls. This year they coached a 6U team and it has been equally as successful. They show up early so they can practice, but once the girls show up, it's all about the girls and preparing them for the game! It is evident that they enjoy taking the time to get to know the girls and giving back to the community. While Kelly and CC have served as volunteer coaches with the Girls Fast Pitch Softball program for the last two seasons, they also volunteer their time with Monroe County Humane Association and Habitat for Humanity. They also participate in runs and walks to help raise awareness for Alzheimer's and Epilepsy. Kelly is in his third year of medical school and CC is a full-time student at IU majoring in Criminal Justice.

Kelly and CC approached the Board and stated that they have really enjoyed their time coaching both the 6U and 10U girls. CC was a former softball player and felt it was a natural fit for her. They hope to coach again in the spring before relocating for continuing their education.

B-3. Parks Partner Award – none this month

B-4. Staff Recognition/Introductions – Jackie Braspenninx – Health/Wellness Coordinator

Ms. Braspenninx introduced herself to the Board stating that she is the new Health & Wellness Coordinator for the City. She was born and raised in West Michigan and completed her undergraduate degree at Aquinas College in Grand Rapids, Michigan where she studied Sports Management and Business Administration. She also played basketball during her time in college. After graduating in 2007, she became a certified Personal Trainer and certified Strength and Conditioning Specialist. She served for two years as a personal trainer in Michigan before coming to Indiana University as a traveling Research Associate. This job took her to San Diego with the U.S. Navy. She then took the position of Assistant Project Manager of the same program and relocated to Bloomington and the Department of Kinesiology at Indiana University. She began working on her Master's Degree in Public Health with a concentration in Behavior, Social and Community Health and has two classes remaining. In her new role she will focus on the development of health and wellness programs for the Bloomington community and will provide City employees with worksite wellness initiatives.

C. OTHER BUSINESS

C-1. Review/Approval of 2014 Parks General Fund Budget

Mr. Renneisen addressed the Board seeking approval of the proposed 2014 Parks General Fund Budget. He stated that the 2014 budget was developed using a "zero based" budget model. This model assesses the costs of every department service and builds a budget based on the needs for each service. In addition, a budget retreat was held with the Board to receive input and determine priorities. Budget hearings were held earlier in August with the City Council. The department's mission is to strive to provide the highest quality parks, recreation services and greenspace to enhance the quality of life for our community.

Department Overview:

- 2001 CAPRA accredited; reaccredited in 2006 and 2011
- 20 program units
- Over 1,000 program offerings annually
- 1,020,316 recorded participations in 2012
- Responsible for over \$50 million of City assets
- Manage/maintain 2,362 acres of property

2013 Highlights:

- Twin Lakes Campus (TLRC and Sports Park) has generated in excess of \$3 million in economic impact for the community in 2013 to date.
 - ASA 12U & 18U national tournaments

- Adidas May Classic and other basketball/indoor events at TLRC
- Community special events provide a low/no-cost option for families to recreate together
 - 221,986 participations in 2012
 - Farmers' Market annually attracts 200,000 people
- Continuing to efficiently manage and maintain more than \$50million in city assets in a constrained fiscal climate
 - Conducted energy audit of TLRC to look for additional energy savings and other sustainable practices
 - Expanded low-mow/no-mow maintenance practices

2014 Priorities:

- Health & Wellness
 - Collaborate with Indiana University School of Public Health to develop a plan for incorporation of health/wellness benefits throughout our programs/services
 - The B-Line Trail promotes health lifestyles and creates economic impact for the community
- Economic Impact/Improve Property Values
 - B-Line Trail increases opportunities for economic impact by attracting visitors and creating a “commerce trail” for businesses
 - 23rd national softball tournament in 2014 – USA/ASA Girls' 12U Class A National
 - Will attract 100+ teams
 - ASA national tournaments have generated \$23+million for local economy
- Citizen Survey Results for Funding Future Park System
 - The highest percent of moneys should be invested in improving and maintaining existing neighborhood parks
 - The 2nd highest percent of moneys should be invested in maintaining existing facilities
 - The 3rd highest percent of moneys should be invested in the acquisition and development of walking and biking trails and continue to provide existing community events and recreation programs
- Infrastructure Repair
 - 41 park sites
 - 12 facilities
 - 2,362 acres
 - 30 miles of trails
 - 26 playgrounds
 - 42 parking lots
 - 24 picnic shelters
 - 78 landscape plots
 - 40 outdoor court surfaces
- Future Community Park
 - Develop an implementation and funding plan for the development of the Switchyard property

Budget Summary:

- Personal Services (line 100) \$4,516,971
- Supplies (line 200) \$563,191
- Other Services (line 300) \$1,482,761
- Capital Outlays (line 400) \$0

The department's total 2014 general fund budget request is \$6,562,923. Projected general fund revenue for 2014 is \$1,206,815 and \$2,150,490 in non-reverting for a total of \$3,357,305. Mr. Renneisen expressed his thanks to the Parks and Recreation team for their outstanding efforts.

Mr. Hoffmann made a motion to approve the 2014 general fund budget. Mr. Coyne seconded the motion. Motion unanimously carried.

C-2. Review/Approval of 2014 Parks Non-Reverting Budget

Mr. Renneisen addressed the Board seeking approval of the 2014 Parks and Recreation Non-Reverting budget request.

Background:

- NR fund established as an “enterprise fund”
- Allows staff flexibility to meet customer interests
- Reduces reliance on the general fund tax base
- Developed with “zero-based” budget model
- Incorporated input from staff specialists, supervisors, managers & division directors
- Conducted budget development retreat with the Board of Park Commissioners to receive input and determine budget priorities

NR Budget & the TLRC:

- The Twin Lakes Recreation Center has operated for 50 months since purchased in May 2009
- Budget changes in 2014 reflect actual expenses and revenue from four full years (May 2009-May 2013) of operation
- 2013 bond payment of \$499,035 has been made
- Current TLRC reserve is \$683,261
- 2014 payment = \$542,047
 - Upcoming capital replacement needs include HVAC replacement and resurfacing floors

2013 to 2014 Non-Reverting Budget Changes:

- Increase in regular wages
 - 100% Farmers’ Market/Garden personnel to NR
 - 20% Program/Fac. Coord. (events) to NR
 - 15% Program/Fac. Coord. (camps) to NR
- Decrease in Temporary wages in various budget units to reflect actual expenses and movement from NR to GF
 - Seasonal salaries return to general fund budget
 - \$75,000 in aquatics wages from NR to GF
 - Reduction in seasonal wages at TLRC
- Overall decrease in category 2 by \$25,612
 - Increase in line 233 due to large national softball tournament in 2014 (USA/ASA Girl’s 12U)
 - Purchase of concessions/merchandise for resale
 - Proper placement of golf merchandise for resale
 - Decrease in line 242, other supplies, from proper placement of golf merchandise purchasing (-\$70,529) to line 233 instead of 242
 - Other lines remain relatively unchanged
- Overall increase in category 3 by \$24,034
 - Decrease in other supplies from movement NR back to GF
 - Increase in line 381. Splitting principal \$290,000 from interest in bond payment at TLRC
 - Decrease in line 382. Splitting interest \$252,048, from principal in bond payment at TLRC
 - Increase in line 391 due to large national softball tournament and bid fees for 2014 (USA/ASA Girl’s 12U)
 - Decrease in line 399 due to elimination of some adult programming

Budget Summary:

- Personal Services (line 100) \$545,413
- Supplies (line 200) \$430,504

- Other Services (line 300) \$1,093,201
- Capital Outlays (line 400) \$2000 (periodic capital improvements are authorized based on NR reserves)
- Total Non-Reverting Fund Request = \$2,071,118 (a decrease of \$137,538)
- Projected Revenue = \$2,150,490
- Anticipated surplus for 2013 = \$79,372 (*TLRC bond payment is reflected in expenses)
- Non-Reverting balance as of 1/01/13: \$1,807,017 (includes TLRC reserve/capitalized interest). Current balance as of 8/20/13: \$1,847,766 (all TLRC bond payments have been made for 2013)

Mr. Hoffmann made a motion to approve the 2014 non-reverting budget. Ms. St. John seconded the motion. Motion unanimously carried.

D. REPORTS

D-1. Administration Division – No Report

D-2. Sports Division – No Report

D-3. Operations Division – No Report

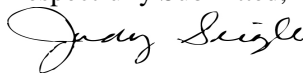
D-4. Recreation Division –Farm to Camp Program Update

Ms. Chestnut addressed the Board and provided them with an update on the “Farm to Camp” initiative at Kid City Camp this summer. She stated that she has served as head counselor at the camp for the past four summers. This summer she was able to implement some new initiatives in serving 2 healthy snacks per day to the participants. She stated that Ms. Shrake actually came up with the idea of purchasing snack items at the Tuesday Farmers’ Markets during the summer. She spent between \$30-\$50 per week by purchasing strawberries, peaches, green peppers, cucumbers, melons, cherry tomatoes, and more. She stated that the children really liked the snacks, as did the counselors. The leftover fruit was frozen and used to make health smoothies. In addition, she also began composting leftover scraps. She takes the compost to the compost bin at Willie Streeter for use by community gardeners. In addition to the healthy snacks, the market connections lead to a field trip to one of the farm vendors in Campbellsburg, IN. The children had a great time and the farm family enjoyed it as well. Each child was able to take home a bag of veggies from the trip.

ADJOURNMENT

Meeting adjourned at 5:00 p.m.

Respectfully Submitted,



Judy Seigle, Secretary Board of Park Commissioners